Verdugo Hills Council BSA Presents

Welcome to Cub Scout Day Camp!
“Down on the Farm”

July 13th - July 17th

At David Starr Jordan Middle School in Burbank

420 S Mariposa St, Burbank, CA 91506

*Camp drop-off and pickup at Oak Street Gate*

Dear Cub Scout Parents,

We are so happy that your Cub Scout will be joining us for the 2020 Cub Scout Day Camp - Down on the Farm! We've planned a week of fun filled adventures for your scout.

Please review the materials in this packet. It has information about Day Camp, Forms you'll need to return to us, Contact Information, and some Important Dates. Let us know if you have any questions or if you'd like to help out during camp. Our email address is daycamp@vhcbsa.org.

Yours in Scouting,

Dorothy Nguyen-Graff (Day Camp Director)
Chantel Bielen (Day Camp Program Director)
Peter Basler (Verdugo Hills Council - Camping Chair)
IMPORTANT DATES!

June 15th at 7pm - Camp Orientation Parent Night at Verdugo Hills Council Office (1325 Grandview Ave, Glendale, CA 91201)

Join us for Camp Orientation on June 15th. All VHC Camps will have personnel there to answer any questions you have. You can turn in your completed forms & pick up Camp T-Shirts. The meeting is not mandatory, but greatly encouraged.

IMPORTANT DATES!

Monday, July 13th - Day Camp Opens! Early check in starts at 7:30am! All forms due!

Early check in starts at 7:30am. If you have not already turned in your forms at the Camp Orientation Parent Night, you must turn in all of your forms and documentation (completely filled out) at check in.

Friday, July 17th - Closing Campfire Program begins at 3pm!

Parents are invited to join us for the Closing Campfire program at 3pm where scouts will be performing songs and skits to close camp.

REQUIRED FORMS!

- **Medical Forms A and B** Your scout cannot attend camp without this completed form.
- **Shooting Sports Permission Slip** Your scout cannot engage in Nerf Obstacle Course without this completed form.
- **Camper Release Card** Your scout will not be released to anyone who is not on this release card. (There are 4 cards on a page, only one is needed per camper)
- Behavior Agreement (Day Camp Specific, attached)
- Trading Post Account Form & Check (if participating, attached)

Please complete these forms as soon as possible. You may turn in these forms at the Camp Parent Orientation Night on June 15th (for expedited check-in on the first day of camp) or on the first day of camp on July 13th.
We love scout photos! There is a closed Shutterfly account set up for you to view pictures of the fun your Scout is experiencing while at camp. Go to the link, request access, and permission will be granted. Set this up in advance so that you can view pictures that will be posted during camp week.

[SHUTTERFLY QR CODES!]

Resident Camp
https://vhccubresidentcamp2020.shutterfly.com/

Day Camp
https://vhccubdaycamp2020.shutterfly.com/

Day Camp - General Information

Drop Off / Pick Up Procedures:

David Starr Jordan Middle School in B
420 S Mariposa St, Burbank, CA 91506  *Camp drop-off and pickup at Oak Street Gate*
Check in for Day Camp begins promptly at 8:30am. **On the first day of camp, early check in will start at 7:30am.** Please be prepared to turn in all of the required forms and money for the Trading Post.

Allow a little extra time for checking in on the first day. If your scout has medical needs, they will also need to check in with medical staff at this time (even if you've already attended resident camp).

Your scout will receive a wristband and Camp Shirt. Please have your scout wear both to camp each day.

Pick Up is at 4:00pm. Scouts will only be released to adults who are listed on the Camper Release Card. Please be prepared to show a Photo ID at pick up.

**Extended Hours**

If you have signed up for early hours, drop off will begin at 7:30am. (Please have your completed forms on the first day.) Pick up will be by 5:00pm. Scouts will only be released to adults who are listed on the Camper Release Card. Please be prepared to show a Photo ID at pick up.

**What to Bring**

Nutritious Lunch, Snacks, Filled Water Bottle, Backpack, Hat with Brim, Sunscreen. **Label Everything.** Tigers attending with their adult partner do **not** need to bring a lunch.

**What NOT to Bring**

Please Leave the following at HOME! knives, electronics (including cell phones), tablets, radio, mp3, laser pointers (any color), matches, weapons, drugs/alcohol, anything of value that if lost or broken you would be devastated. If brought to camp these items will be held in the Director's Office until the end of camp.

**Trading Post**

The trading post will be open daily during lunch recess. Snacks and Treats will be available for purchase, in addition to Small Toys. Items are priced between $0.50 - $5.00. Your scout will be able to purchase items from the trading post only with money you have put in their account - NO CASH will be accepted at the trading post. They will only be able to make purchases in accordance with your instructions.
Day Camp - General Information

Sample Daily Schedule (this is subject to change):

7:30am - Extended Hours Opens
8:30am - Check In & Arrival
9:00am - Arrivals
9:15am - Flag Ceremony & Notices
9:30am - Session 1
10:15am - Snack
10:30am - Session 2
11:15am - Session 3
12:00pm - Lunch / Recess / Trading Post
   Tigers dismissed at Noon.
1:00pm - Session 4
1:45pm - Session 5
2:30pm - Camp Treat (popsicles or other special treat)
2:50pm - Session 6
3:45pm - Closing Flags
4:00pm - Pick Up / Scouts released to adults on Camp Release Card
5:00pm - Extended Hours Pick Up / release to adults on Camp Release Card

Contact Information

Dorothy Nguyen-Graff (Day Camp Director) - (310) 600-7993, daycamp@vhcbsa.org
Chantel Bielen (Program Director) - (310) 804-3342, daycamp@vhcbsa.org
Peter Basler (VHC Camping Chair) - (973) 769-3661, peter.basler@vhcbsa.org
Day Camp - General Information

Scout With Special Needs

If your Scout has special needs, please let us know by June 1st and we will try our best to make accommodations so your Scout can have the best time at our camps.

Special Dietary Needs

Our staff will do everything possible to accommodate your dietary needs, please communicate your needs to us no less than 10 days before the start of camp.

Refund Policy

If a camper breaks the camp rules and must leave the camp there will be no refund of fees.

A written request with a brief explanation for the cancellation must be sent to the Verdugo Hills Council Service Center (webmaster@vhcbsa.org).

For refunds of event fees, the request should be received by the Service Center at least 72 hours prior to the event start time. Refunds by check or credit card will have a 10% administrative fee withheld (minimum $5). You may transfer the registration to another person for the same event with no fee. You may also choose to receive your refund as credit towards other events with no fee. Requests within 72 hours of the start of the event will be evaluated on a case-by-case basis.

Facility deposits are non-refundable, other facility fees can be returned. You may request your refund as credit towards other reservations, in which case your deposit will be refunded as well.

This policy is effective June 19, 2018, and supersedes any prior refund policy of the Verdugo Hills Council, BSA.
Emergency Procedures

In the event of an emergency, your children are our first priority. We have planned for emergencies, and in the event of one, please be patient and wait for us to contact you. The staff’s first responsibility will be your Scout, we will be busy handling the situation, and will contact you once everyone’s safety is assured.

Extreme or Inclement Weather

The Gym at Jordan Middle School will be the safest area for us to keep Cub Scouts safe and calm in the case of extreme or inclement weather. We will contact parents with pick-up procedures if it is deemed too dangerous to continue with Day Camp activities.
Day Camp Shooting Sports Permission Slip

Verdugo Hills Council
Boy Scouts of America

CUB SCOUT PARENTAL SHOOTING SPORTS PERMISSION SLIP

At Cub Scout Day Camp, Cub Scouts have the opportunity to participate in the Nerf Gun Range programs. However, to participate, they must have the consent of their parent or legal guardian. Please indicate with a check mark, those activities which will apply to your child. Sign and date the form.

I ____________________________ Parent____ Legal Guardian____
(Print)

Give consent for ____________________________, who is my child or ward, to use the following equipment:

☐ Nerf Gun

Signed___________________________________ Date________________________
(Print) Parent/Guardian
Camper Release Card

Camper Name: __________________________

Rank: ______________________  Pack: _________

Parents Names: __________________________

Emergency Contact Number: ________________

The following people have my permission to pick-up my camper:

1. _____________________________________________

2. _____________________________________________

3. _____________________________________________

4. _____________________________________________

______________________________                  ________________
Parent Signature                  Date

***REMEMBER EVERYONE MUST PRESENT PICTURE ID
WHEN PICKING UP A CAMPER***
Day Camp Behavior Agreement

Cub Scout Day Camp
Down on the Farm
July 13-17, 2020

Scout’s Printed Name:

As a condition of my camper registration with the Verdugo Hills Council BSA, Cub Scout Day Camp, I agree that I will follow the Levels of Behavior listed below.

Levels of Behavior

<table>
<thead>
<tr>
<th>Outstanding</th>
<th>Satisfactory</th>
<th>Unsatisfactory</th>
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</thead>
<tbody>
<tr>
<td>● Showing Excellent Scout Spirit by following the Scout Oath and Law</td>
<td>● Following Directions</td>
<td>● Being out of control</td>
</tr>
<tr>
<td>● Respecting the Rules of BSA and our host facility</td>
<td>● Having a positive attitude</td>
<td>● Not following directions</td>
</tr>
<tr>
<td>● Being self-responsible</td>
<td>● Taking care of equipment and facilities</td>
<td>● Not participating</td>
</tr>
<tr>
<td>● Acting as a role model</td>
<td>● Always trying</td>
<td>● Destroying equipment and property</td>
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<tr>
<td>● Working with others</td>
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<td>● Arguing or Fighting</td>
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<tr>
<td>● Doing your best</td>
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<td>● Use of inappropriate language</td>
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</tbody>
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Consequences for Unsatisfactory Level

1. Verbal Warning
2. Meeting with Camp Director
3. District Executive or Camp Director will request parents to pick up Scout from Camp.

Our goal is to provide a safe and enjoyable experience for all Scouts. It is not the intent to remove any Scout from activities or Camp unless the safety of another participant is in question or if a disturbance creates a severe disruption in the Camp. If the violation is severe, the Camp Administrative Staff reserves the right to have a child picked up from Camp without warnings.

Parent’s Signature: ___________________________

Scout’s Signature: ___________________________
Name: ________________________________

Beginning Balance: ________________________ □ Cash □ Check

Amount per day: ____________________________

Ending Balance: ____________________________

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<thead>
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<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
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| Ending Balance: | Ending Balance: | Ending Balance: |

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<tr>
<th>Thursday</th>
<th>Friday</th>
<th>Extra Deposits</th>
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<td>Extra Deposits</td>
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Ending Balance: __________________

Ending Balance: __________________

Ending Balance: __________________